**Memorandum**

Date: 4/20/2021  
To: Ahmed Amin Manager   
From: Muhammad Fahad  
Subject: **Progress Report of Traveler.com Websites**

The objective of this report is to give the progress report of traveler.com websites which was start on 4 - December - 2020 and should be deliver before 4 - April – 2021 and my team is work hardly. The reason of this report is that the company have a policy which bound the team lead to submit the Progress Report every month so at the end the company acknowledge about the progress of the website.